



Innovative Idea Award – Administrator/Supervisor Level

All FSNA Award Submissions are due May 1st

Each year, FSNA honors school foodservice nutrition professionals with the Innovative Idea Award. Innovative ideas are developed as solutions to challenges presented to our industry. This award was developed to recognize those school foodservice nutrition professionals who have excelled at creating these ideas benefiting the SFS program, fellow employees, and/or Association members.

To apply, you must:

- Be a Foodservice Administrator/Supervisor: School Nutrition Directors, Supervisors, Specialists, and Executive Chefs working in a school nutrition program at the school district level.
- Be an active SNA Member
- Be an active FSNA Member (you have to be a member of both organizations)
- Have developed an innovative idea that was implemented during the current or immediate past school year. Must be a new idea.

How to Apply:

- Complete the [Entry Form \(pg. 2\)](#). Must be submitted as a Microsoft Word document.
- Assemble an [Award Presentation](#). Must be submitted as a Microsoft PowerPoint Presentation and follow these guidelines:
 - The first slide of the PowerPoint Presentation must include: The name of the Award, the name of the applicant, County Name, FSNA Region Number, the school/office name, and the name of the project.
 - Presentation should not exceed 15 slides.
 - Slide transitions should be set at the appropriate speed to be able to understand what is being presented.
 - A brief video and/or pictures are encouraged. Videos must be less than 3 minutes.
- Upload both files (and up to three supporting files) to the FSNA Dropbox:
<https://www.dropbox.com/request/Fnl7c7R07u3FSRZkArRp>
 - Please save your documents as “Award Name and Level_Nominee Name”
 - eg – “Innovative Idea Administrator/Supervisor Level Jane Doe”.
 - If you have multiple documents you may add a number at the end of the name, eg “Innovative Idea Administrator/Supervisor _Jane Doe1” and “Innovative Idea Administrator/Supervisor _Jane Doe2”

Judging

Judging will be done by members of the FSNA Scholarships and Awards Committee. Judging will be based on the following criteria:

1. Official forms used and all sections completed
2. Quality of content
3. Presentation Quality (length, transitions, design, spelling & grammar, etc.)
4. The Innovative Idea:
 - a. Project Description
 - b. Project Purpose
 - c. Project Results
 - d. Responses received from efforts

Recognition

The winner shall receive recognition and an engraved plaque at the FSNA Annual Conference & Expo. All eligible nominees will receive a nomination certificate.

All presentations and submissions including photos and videos may be shown at any FSNA Event and/or on the FSNA Website and/or used in any FSNA publication.

Innovative Idea Award – Administrator/Supervisor Level Entry Form:

You must use this form—other forms will not be accepted and your entry will be disqualified. Please fill out carefully and completely. The information on this form will be used to create the FSNA awards presentation, and nominee certificates, and winner plaques.

Name of Applicant: _____

Email: _____

School/Office Name: _____

County: _____ FSNA Region #: _____

Name of Person Nominating (if applicable): _____

Email: _____

School/Office Name: _____

County: _____ FSNA Region #: _____

By completing this form and submitting the award, you are attesting that the above information as well as the award entry information and documentation are accurate and true to the best of your knowledge.

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Tools to Help You Complete Your Award Presentation

Innovative Ideas could be within the areas of equipment placement, equipment usage, or design; recipe variation, increased employee participation in association activities, special community participation, energy conservation, or self-improvement projects, marketing and training, etc.

Be sure to include the following information in your Award Presentation.

- Title of Project:
- Project: What did you do?
- Purpose: Why was your idea useful?
- Results: Did you share your idea?
- If Yes: With whom did you share your idea?
- What responses did you receive resulting from your efforts?