**Section Chair**

Each Section Chair shall serve one (1) year as an elect and two (2) years as Chair, shall be a member of their respective section of the Association, and shall also serve as a member of the Board.

1. Foodservice Employee/Manager Section Chair. Composed of school nutrition personnel assigned to one school, and/or school nutrition personnel who have responsibilities in a central kitchen that serves more than one school, and/or school nutrition personnel who have responsibility in more than one school, but who are not employed on a system-wide basis.

2. Administrative and Supervisory Section Chair. Composed of school nutrition personnel who are responsible for administration and/or supervision of nutrition programs in more than one school within the district or state. Also composed of personnel who are responsible for college nutrition programs or who is nutrition, dietetics, or foodservice related faculty in vocational-technical schools, community colleges, four year colleges or universities, or internship programs.

**3.** Director Section Chair. Composed of school nutrition personnel who serve as District Director, Major City Director or Assistant Director of the school nutrition program in a county, territory or other region as defined by the State.

Voting for the office of Section Chair shall be limited to the membership of that section. Elections shall be held on the following schedule:

**Odd Years:** Foodservice Employee/Manager Chair

**Even Years:** Administrative/Supervisory Chair & DirectorChair

**Responsibilities of Section Chairs**

There are three section chair positions on the FSNA Board of Directors. Each represents the interests of a particular section or group of school food service professionals, and they also work in that section.

Employee/Manager Section Chair

Supervisor Section Chair

Director Section Chair

1. Promotes the Association’s Plan of Action.
2. Initiates, implements, evaluates, and/or coordinates studies or projects with the state Association that pertain to their section of workers.
3. Expresses views of section when evaluating and/or voting on issues.
4. Provides leadership, support, technical assistance, and resource lists and/or materials to members.
5. Promotes membership in the Association within the section.
6. Provides recommendations to the President-Elect for appointments to committees and advisory boards. This is an important component of this position.
7. Promotes running for FSNA Board of Directors office to members, nominates individuals and participates on the nominating committee in the creation of the slate.
8. Attends the SNA Annual National Conference in July after the completion of the first year in office to represent FSNA on the SNA Delegate Assembly. FSNA provides reimbursement for expenses.
9. Serves as member of the Nominating Committee.
10. All Section Chairs are responsible for writing short articles for the FSNA Journal. Guidance on the topic is provided by the FSNA Staff.
11. Attends Board Meetings, FSNA Leadership Training, the FSNA House of Delegates meeting, and the FSNA Annual Conference

**Section Chair-Elect**

**Responsibilities of Section Chair-Elects**

The *Elect* position serves as a training period to prepare section chairs to serve on the board of directors.

1. Studies the duties and responsibilities of the Section Chair.
2. Section Chair Elect for one (1) year, then Section Chair for two (2) year term.
3. Promotes the Association’s Strategic Plan and President’s Initiatives.
4. Assists Section Chair in promoting membership in the association.
5. Assists Section Chair in providing leadership and support.