**Sample “Thank You Letter” to Members of the Legislature**

(Date)

(When writing a Senator) (When writing a Representative)

The Honorable (full name) The Honorable (full name)

Florida Senate Florida House of Representatives

Room \_\_\_\_\_, SOB Room \_\_\_ (specify Capitol or HOB)

The Capitol The Capitol

Tallahassee, Florida 32399-1300 Tallahassee, Florida 32399-1300

**RE: Child Nutrition in Florida**

Dear Senator \_\_\_\_\_\_\_\_\_\_\_: Dear Representative \_\_\_\_\_\_\_\_\_\_:

Thank you for taking time to meet with me during the Florida School Nutrition Association’s Legislative Action Caucus. I enjoyed our time together and appreciate you giving me the opportunity to discuss legislative issues important to child nutrition in Florida.

If you have any questions about the issues we discussed, or any issues which relate to child nutrition, please don’t hesitate to call me. Thank you again for the opportunity to express my views.

Sincerely,

(Your name)