**
Get Involved! Nominate yourself or someone you know for the 2020-2021 Ballot.**

We are currently putting together the ballot for the February 2020 election. The positions we will need to fill are: President-Elect, Secretary/Treasurer, FS Employee/Manager Chair-Elect, and Region Director-Elects for Regions I, III, V, and VII. If you or another member have interest in one of the these positions, check the qualifications on the following page and send your completed form to Nominations Committee Chair-Elect, C/O FSNA, 124 Salem Court, Tallahassee, FL 32301 or info@floridaschoolnutrition.org. A packet will be sent to you or your colleague to complete. The following information is necessary to be considered:

**Recommendations for Potential Candidate**

**\*Candidates Qualifications on back of this sheet**

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| --- | --- | --- |
| **Office** | **Name & Address** | **Accomplishments (Local and State)** |
| President-Elect |  |  |
| Secretary/Treasurer  |  |  |
| FS Employee/Manager Chair-Elect |  |  |
| SIP Rep-Elect |  |  |
| Region I Director-Elect |  |  |
| Region III Director-Elect |  |  |
| Region V Director-Elect |  |  |
| Region VII Director-Elect |  |  |
| Submitted by:Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Email: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ | Return to:Nominating Chair c/o FSNA124 Salem CourtTallahassee, FL 32301Or info@floridaschoolnutrition.org |

**Candidates Qualifications**

**All Potential Candidates Must Meet the Following:**

* Held membership in the state and national associations for at least the last three (3) years with two (2) years immediately preceding the nomination;
* Demonstrated leadership ability in a chapter affiliate by participating at a state conference, and/or
* Served on a state committee or advisory board, and
* Shall have demonstrated interest in and knowledge of Association affairs.

**Travel Involved:**

* Attend one (1) National Conference
* Attend at least two (2) Executive Board meetings per year
* Attend FSNA Annual Conference & Expo and FSNA Board Orientation at Leadership Training
* Expenses to required meetings will be paid according to established FSNA policies and budget

**President-Elect Qualifications:**

* Previous Executive Board experience
* Attended three (3) of the last five (5) FSNA Annual Conferences & Expos
* Attended one (1) of the last five (5) Annual National Conferences

Responsibilities include, but not limited to:

* Serves one (1) year as President-Elect
* Serves one (1) year as President
* Attends Region Seminars as assigned by the President
* Chair of FSNA House of Delegates
* Advisor to the Region Directors

**Secretary/Treasurer Qualifications:**

* Elected for two (2) year term

Responsibilities include, but not limited to:

* Accurately records and submits in a timely manner all minutes of the Executive Board and the House of Delegates.
* Supervises and monitors Association funds, investments, and securities.
* Drafts a proposed annual budget in collaboration with the President, President-Elect, and Executive Director.

**FS Employee/Manager Chair-Elect Qualifications**

* Elected for two (2) year term

Responsibilities include, but not limited to:

* Section Chair-Elect for one (1) year
* Section Chair for a two (2) year term
* Voting limited to membership of that section concerned
* Provides recommendations to the nominating committee
* Studies the duties and responsibilities of the Section Chair of their membership Section
* Assists the Section Chair in carrying out their responsibilities

**Region Directors-Elect Qualifications:**

* Region Director-Elect for one (1) year
* Region Director for two (2) year term

Responsibilities include, but not limited to:

* Provides recommendations to the Nominating Committee
* Assists Region Director in promoting membership and planning Region Seminar
* Becomes the liaison between the chapter affiliates in the region and the Executive Board

**SIP Rep-Elect Qualifications:**

* SIP Rep-Elect for one (1) year
* SIP Rep for one (1) year term

Responsibilities include, but not limited to:

* Studies the duties and responsibilities of the Sustaining Industry Partner Representative
* Assists Sustaining Industry Partner in carrying out his/her responsibilities